

By-Laws of the
King County Community Organizing Program

ARTICLE I
General

Section 1: Name

These by-laws are enacted for the King County Community Organizing Program Advisory Board, hereinafter called, the Board.

Section 2: Purpose:

The purpose of the Board is to advise the Program Manager and the King County Mental Health Substance Abuse and Dependency Division on the operations of the King County Community Organizing Program (see Memorandum of Understanding for specific relationships).

It is the responsibility of the Board to ensure that all relevant sectors of the community are consulted and participate in developing a coordinated strategy of substance abuse and violence prevention in King County.

Those sectors include:

Education	Law Enforcement
Treatment	Education
Parents/Guardians	

Additionally, the Board will have outreach to achieve meaningful participation from:

Community members	Youth
Citizen Groups	Service Clubs
Business	Tribal Commissions
Juvenile Justice	Health Services
Ethnic and Cultural Communities	Public Housing
Human Services	Job Training
Faith Communities	Child Protection Service Workers

ARTICLE II
Membership

Section 1: Members:

Membership will be made up of representatives from the above mentioned sectors. Membership of the Board will be at least 9 members and maximally 12. Each Board member is nominated and approved at a regularly scheduled meeting of the Board. Nominations can come from the community, from staff or from Board members

themselves. Each Board member may serve as many terms as is agreeable to Board and Board member. There are no term limits.

Section 2: Officers:

Board Officers shall be elected by the entire Board membership and will consist of Board Chair and Vice Chair. Terms of office shall be (2) two years with the possibility of a second term.

Section 3: Compensation:

The Board will not be compensated for meeting attendance. Board members may be compensated for any travel or training associated with the Board.

Section 4: Resignation:

Resignation from the Board will be accepted in writing at anytime a Board member feels s/he is unable to continue to serve.

Section 5: Conduct of Meetings:

Meetings will be held monthly as agreed, and business will be conducted with an Agenda. Minutes will be taken and distributed following a Board meeting to all Board members whether in attendance or not.

Section 6: Decision Making:

Decisions will be made by consensus if possible. In the event of a non consensus a vote of the Board membership will be taken. A simple majority will rule.

ARTICLE III
Meetings

Section 1: Regular Meetings

Board meetings shall be regularly scheduled, currently last Tuesday of the month. A meeting reminder shall be sent with an Agenda prior to every meeting. Staff are included at every other Board meeting, but will not be considered if a vote is called.

Section 2: Special Meetings

Special meetings may be called by the Chair and Vice Chair, as needed to accomplish the work of the Board and/or Program.

Section 4: Quorum

A quorum will be considered if ½ the active Board is in attendance.